Borough Council of
King's Lynn &
West Norfolk



## Forward Decisions List

The Forward Decision List outlines the Cabinet's upcoming decisions over the next few months. It specifies which decisions are considered significant and indicates those that may lead to portions of the meeting being conducted in private. In addition, the list highlights the responsible Lead Officer and Portfolio Holder.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Decision List should be forwarded to Democratic Services: Democratic.Services@West-Norfolk.gov.uk

### What is a Key Decision?

*Key decisions are defined as an executive decision which is likely:*

*(a) To result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or (significant relates to £500,000 or more)*

*(b) To be significant in terms of its effect on communities living or working in the area comprising two or more wards and electoral divisions in the Council's areas. (significant relates to one third of the population in a ward).*

*The key decision and non-key decision process is only for decisions made by the Executive, i.e. not those made at Planning, Council, Licensing etc. When assessing whether or not a decision is a key decision the decision maker must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will generally be considered to be a key decision.*

### Why might a decision be made in private?

Members of the public may be excluded from a meeting or information if the nature of the business to be discussed is likely to involve the disclosure of exempt information such as details that could identify an individual or pertain to the financial or commercial interests of a person or organisation. Such information should only be made exempt, if it is in the public interest to do so under Schedule 12A of the Local Government Act 1972.

Friday, 30 October 2026

Borough Council of
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**Cabinet Members:**

Councillor Alistair Beales: Leader
Councillor Simon Ring: Deputy Leader and Portfolio Holder for Business
Councillor Jim Moriarty: Portfolio Holder for Planning and Licensing
Councillor Sandra Squire: Portfolio Holder for Environmental and Coastal
Councillor Michael de Whalley: Portfolio Holder for Climate Change and Biodiversity
Councillor Chris Morley: Portfolio Holder for Finance
Councillor Jo Rust: Portfolio Holder for People and Communities
Councillor Sue Lintern: Portfolio Holder for Culture and Events
Councillor Josie Ratcliffe: Portfolio Holder for Transport Strategy and Car Parking

Cabinet Members can be contacted directly and their contact details can be found via our website: Committee details - Cabinet

**Senior Management**

Kate Blakemore: Chief Executive
Michelle Drewery: Deputy Chief Executive and Section 151 Officer
Emma Kavanagh: Chief Operating Officer
Emma Hodds: Chief of Staff and Monitoring Officer
Siobhan Cleeve: Interim Assistant Director Leisure and Culture
Stuart Ashworth: Assistant Director Environment and Planning
Liz MacDonald: Assistant Director Property & Projects
Martin Chisholm: Assistant Director Operations & Commercial
Duncan Hall: Assistant Director Regeneration, Housing & Place
Carl Holland: Assistant Director for Finance and Deputy Section 151 Officer
Honor Howell: Strategic Lead to the Chief Executive and Leader
Paul Lowes: Assistant Director Corporate Services
Mark Whitmore: Assistant Director, Health, Wellbeing and Public Protection

Members of the Senior Management team can be contacted directly via Chief.ExecutiveandLeaderPA@West-Norfolk.gov.uk

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## NOVEMBER 2026

| Date of meeting | Report title | Key or Non-Key Decision | Decision Maker | Cabinet Member/Portfolio | Lead Officer | Open or Exempt |
|---|---|---|---|---|---|---|
| 17 November 2026 | King's Lynn Masterplan and Parking Strategy | Key | Cabinet, Council | Deputy Leader and Cabinet Member for Business | Assistant Director, Regeneration, Housing & Place (Duncan Hall) | Part exempt |
| 17 November 2026 | Corporate Insurance Arrangements from 1st January 2027 | Non | Cabinet | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Fully exempt |
| 17 November 2026 | Council Tax Support Scheme for Working Age people for 2027/2028 | Key | Cabinet, Council | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 17 November 2026 | Corporate Performance Monitoring Quarter 2 | Non | Cabinet | Leader of the Council | Chief of Staff and Monitoring Officer (Emma Hodds) | Open |
| 17 November 2026 | Budget Monitoring Quarter 2 | Non | Cabinet | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 17 November | Community | Key | Cabinet | Cabinet Member for | Deputy Chief Executive | Open |



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|---|---|---|---|---|---|---|
| 2026 | Project Fund | | | Finance | and Section 151 Officer (Michelle Drewery) | |
| 17 November 2026 | Council Tax Discounts, Levies and Premiums for Empty Properties and Second Homes for 2027/2028 | Key | Cabinet, Council | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 17 November 2026 | Disposal of Land at Morston Drift, South Lynn | Key | Cabinet | Deputy Leader and Cabinet Member for Business | Assistant Director, Property (Liz MacDonald) | Part exempt<br>3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

## JANUARY 2027

| Date of meeting | Report title | Key or Non-Key Decision | Decision Maker | Cabinet Member/Portfolio | Lead Officer | Open or Exempt |
|---|---|---|---|---|---|---|
| 19 January 2027 | Hunstanton Masterplan and Parking Strategy | Key | Cabinet, Council | Deputy Leader and Cabinet Member for Business | Assistant Director, Regeneration, Housing & Place (Duncan Hall) | Open |
| 19 January | Corporate | Non | Cabinet | Leader of the Council | Chief of Staff and | Open |

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| 2027 | Complaints Policy | | | | Monitoring Officer (Emma Hodds) | |

## FEBRUARY 2027

| Date of meeting | Report title | Key or Non-Key Decision | Decision Maker | Cabinet Member/Portfolio | Lead Officer | Open or Exempt |
|---|---|---|---|---|---|---|
| 02 February 2027 | Medium Term Financial Strategy 2026-2031 | Key | Cabinet, Council | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 02 February 2027 | Capital Programme 2026-2030 | Key | Cabinet, Council | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 02 February 2027 | Treasury Management Strategy | Key | Cabinet, Council | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 02 February 2027 | Capital Strategy | Key | Cabinet, Council | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 03 February 2027 | Housing Delivery Strategy | Key | Cabinet | Cabinet Member for People and Communities | Assistant Director, Regeneration, Housing & Place (Duncan Hall) | Open |

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## MARCH 2027

| Date of meeting | Report title | Key or Non-Key Decision | Decision Maker | Cabinet Member/Portfolio | Lead Officer | Open or Exempt |
|---|---|---|---|---|---|---|
| 16 March 2027 | Budget Monitoring Quarter 3 | Non | Cabinet | Cabinet Member for Finance | Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland) | Open |
| 16 March 2027 | Corporate Performance Monitoring Quarter 3 | Key | Cabinet | Leader of the Council | Chief of Staff and Monitoring Officer (Emma Hodds) | Open |
| 16 March 2027 | Future Swimming Provision for West Norfolk | Key | Cabinet | Deputy Leader and Cabinet Member for Business | Strategic Advisor to the CEO and Leader (Honor Howell) | Open |

## TO BE SCHEDULED

| Date of meeting | Report title | Key or Non-Key Decision | Decision Maker | Cabinet Member/Portfolio | Lead Officer | Open or Exempt |
|---|---|---|---|---|---|---|
| | King's Lynn Conservation Area Appraisal and Management Plan | Non | Cabinet, Council | Cabinet Member for Planning and Licensing | Assistant Director, Environment and Planning (Stuart Ashworth) | Open |

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| | Empty Homes Strategy Review | Key | Council | Cabinet Member for People and Communities | Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore) | Open |
| | Housing Assurance Strategy | Non | Council | Cabinet Member for People and Communities | Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore) | Open |
| | Heacham Beach Huts | Key | Cabinet | Deputy Leader and Cabinet Member for Business | Assistant Director, Property (Liz MacDonald) | Part exempt<br>3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) |